

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, September 5, 2019 at 11:00 a.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Steven Tobiason (Secretary), Jenny Rossignuolo, Nora McCarthy, Sara Dulkan, Candice Cusic, Adam Williams

SSA Program Director – Kace Wakem

Membership Director – Sara Bemer

Public Forum / Guests: None

Not Present: Chris Hunt (Vice-Chair), Amy Laria (Treasurer)

- **Call to Order:** Michael VanDam called the meeting to order at 11:05 a.m.
- **Minutes from SSA Commission Meeting on August 1, 2019:** July minutes were accidentally re-submitted, as incorrect copy of minutes were distributed. August minutes will be reviewed at the October meeting.
- **Financial Report & Budget:**
 - 2019 P&L Statement, Balance Sheet and YTD statement distributed and reviewed.

***Steven Tobiason motioned to approve 2019 Financial Statements. Jenny Rossignuolo seconded this motion and it was approved unanimously.**

- **Contracts:**
 - Chicago Event Graphics – Review Holiday Decoration Painting quote – Kace is to ask vendor why this additional cost was not included in the original quote. SSA Commission wants to be assured there will be no more additional costs. \$4k is approved for the project.

***Candice Cusic motioned to approve the Holiday Garland Painting Quote from Chicago Event Graphics. Nora McCarthy seconded this motion and it was approved unanimously.**

- **Rebate / Grant Updates:**

➤ **Façade Rebate Applications:**

- Review City Mural Registry Program – Kace reported on other Chambers / SSA's that have registered their murals in the program. SSA Commission approved registering SSA sponsored murals in the program.

***Nora McCarthy motioned to approve registering the SSA sponsored murals in the City of Chicago mural registry program. Steven seconded this motion and it was approved unanimously.**

- *2130 W. Chicago Ave, Cornelia McNamara Flowers* – received word from business owner, request to cancel application.

***Adam Williams motioned to approve the cancelation of the Façade Rebate Application for Cornelia McNamara Flowers. Nora McCarthy seconded this motion and it was approved unanimously.**

- *1529 W. Chicago Ave, Fry the Coop* – Finished, needs to be paid. Reviewed after photos.
- *1721 W. Chicago Ave, Ice Cream Shoppe* – In Process, getting new contractor for job.
- *689 N. Milwaukee Ave, Condo Association* – Reviewed that association was in charge of refurbishing façade. Project approved.

***Steven Tobiason motioned to approve the Façade Application for 689 N. Milwaukee Ave for a rebate of \$15,000. Sara Dulkan seconded this motion and it was approved unanimously.**

- **Security Rebate Applications:**
 - *1721 W. Chicago Ave, Ice Cream Shoppe* – Tabled. Waiting on 2 more quotes.
- **Public Art Grant Applications:**
 - *Artist: Mara Baker* – “Chameleon Blind” traveling pop up lighting piece, currently located at 1637 W. Chicago Ave. Proposal costs to move piece to 2 more locations in SSA for the duration of a 1 year activation total. Piece approved, with cost to pay in portions after new locations are activated.

***Nora McCarthy motioned to approve the Chameleon Blind piece by Mara Baker for a total of \$4,910. Adam Williams seconded this motion and it was approved unanimously.**

- **Marketing / Beautification / Safety / Other:**
 - **1821 Pop-Up:** No updates
 - **Landscaping:** 1 more mulching in the fall, monthly weeding by hand, tree care ongoing.
 - **Street Cleaning:** Discussed fires being set in 2 SSA garbage cans regularly.
 - **Banners & Holiday Decorations:** Garland update above.
 - **Discover West Town Mobile App:** Tabled.
 - **Master Plan:** no updates.
 - **People Spot:** Tabled
 - **Bike Racks:** Tabled
 - **Bike Friendly Business District:** Tabled
 - **Neighborhood Updates:**
 - 9/7/19 – 9/8/19 – Renegade Craft Fair, Division Street 11am – 7pm
 - 9/11/19 – WTCC WPB Joint Member Mixer at Adventure Stage 6pm – 8pm
 - 9/13/19 – Grassroots Chicago Ribbon Cutting – 4pm
 - 9/17/19 – Member Breakfast at WTCC Office – 10:30am – 11:30am
 - 9/19/19 – Info Seminar: Conflict Management for Small Businesses, taught by the Center for Conflict Resolution, hosted at the Superior Street Center for the Arts – 10am – 11am
 - 9/16/19 – Club Pilates Ribbon Cutting – 3pm
 - 9/27 – 9/28/19 – West Town Art Walk, HQ Ciao Chicago – Friday 5pm – 8pm and Saturday 12pm – 8pm
 - 10/24/19 – Triple Member Mixer at Arts of Life 6pm – 8pm

➤ 10/31/19 – Halloween Trick or Treat in West Town, Wicker Park,
Bucktown & Logan Square – 3pm – 6pm

- **Old Business:**
 - **New Business:**
 - **Public Forum:**
 - **Adjournment:**
- *Candice Cusic moved to adjourn meeting at 12:25 pm. Jenny Rossignuolo seconded this motion at it was approved unanimously.**

*****Next SSA Commission Meeting Date: Thursday, October 3, 2019 at 11am*****