

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, April 4, 2019 at 11:00 a.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Chris Hunt (Vice-Chair), Amy Laria (Treasurer), Steven Tobiason (Secretary), Sara Dulkan, Nora McCarthy, Candice Cusic, Adam Williams

SSA Program Director – Kace Wakem

Membership Director – Sara Bemer

Public Forum / Guests: none

Not Present: Jenny Rossignuolo

- **Call to Order:** Michael VanDam called the meeting to order at 11:05 a.m.
- **Minutes from SSA Commission Meeting on March 7, 2019.**
 - *Sara Dulkan motioned to approve 3/07/19 minutes. Adam Williams seconded this motion and it was approved unanimously.
- **Financial Report & Budget:**
 - 2019 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed.
 - *Amy Laria motioned to approve 2019 Financial Statements. Chris Hunt seconded this motion and it was approved unanimously.
- **Contracts:**
 - Eilts & Associates – Audit scheduled for Monday April 8th. Audit SSA Commission Special Review Meeting scheduled for Monday April 29th at 2p. Meeting should be approximately 30 min.
 - Bartlett Tree Service – contract extension for 2019.
 - *Steven Tobiason motioned to approve the contract extension with Bartlett Tree Service. Candice Cusic seconded this motion and it was approved unanimously.
- **Rebate / Grant Updates:**
 - **Façade Rebate Applications:** Reviewed updated Façade Rebate Application with the corrected language decided upon last meeting.
 - *Amy Laria motioned to approve the edits to the Façade Rebate Application. Sara Dulkan seconded this motion and it was approved unanimously.
 - 1726 W. Chicago Ave, Eye Want – Receipts and photos submitted. Approval of project was tabled until proper receipts were submitted.
 - 2130 W. Chicago Ave, Cornelia McNamara Flowers – in process. Waiting for updated quotes for planters.

- 957 N. Ashland Ave, Nika Vaughn Bridal Artists – In process.
- 1523 W. Chicago Ave, CDT Realty Corp – In Process
- 1637 W. Chicago Ave, CDT Realty Corp – In Process
- 1529 W. Chicago Ave, Fry the Coop – Kace to follow up with Joe from Fry the Coop to make sure the quote is just for the façade and not the whole building. Tabled.
- 1923 W. Chicago Ave, State Farm, Aaron Pinkus – Requested \$2, 550 for signage.

***Amy Laria motioned to approve the \$2,550 Façade Rebate Application for State Farm, Aaron Pinkus. Chris Hunt seconded this motion and it was approved unanimously.**

➤ **Public Art Grant Applications:**

- 1914 W. Chicago Ave, Artist: *Ouizi* – In process. Painting to start April 10th. Will have mural ribbon cutting, after party, and corresponding giveaways and events to promote this mural as well as highlight all the works we’ve done in the district over the last 3 years.
- 1529 W. Chicago Ave, Artist: *Sick Fisher* – Kace will send group final mock up when officially approved by Fry the Coop partners.

***Amy Laria motioned to approve the Sick Fisher Public Art Grant of \$9,900. Chris Hunt seconded this motion and it was approved unanimously.**

- *Chicago & Lessing Murals* – Reviewed spots that would be painted over this year.
- *Chicago Sculpture Exhibit Program Sponsorship* – Kace reviewed she would look into program for next year and get more definitive costs for sponsorship levels and responsibility. Group has till end of 2019 to decide if the SSA wants to sponsor the program.

➤ **Security Rebate Applications:** None

• **Marketing / Beautification / Safety / Other:**

- **Snowplowing:** Contract is finished.
- **Street Cleaning:** Ongoing. Two trash can fires happened in same can at NE corner of Ashland and Chicago. Working with Officer Crespo on the issue Both times the can was cleaned up and the liner was replaced by Cleanslate.
- **Banners & Holiday Decorations:** Garland samples have been submitted. Need to choose garland and design based on decos we have. Good idea to have discussions and make decisions on how to proceed in a sub-committee. Discuss.
 - Interested in joining the Marketing & Beautification committee:
 - Chris
 - Candice
 - Nora
 - Jenny
- **Landscaping:** Christy Webber Contract to start in the Spring.
- **Discover West Town Mobile App:** Tabled until WTCC website overhaul is decided.
- **Master Plan:** Plan needs to be presented to West Town Neighbors Association and Chicago Grand Neighbors Association, and then all presentations should be

finished at that point. New 1st Ward Alderman Elect LaSpata has been updated on the Master Plan. Annual Report will highlight what our 1st year accomplishments are.

- **People Spot:** Tabled to coordinate with CDOT streetscape schedule.
- **Bike Racks:** New city contract with vendor was approved. Requested prices and designs from CDOT. Waiting to hear back. Should have updates at May meeting.
- **Bike Friendly Business District:** Tabled
- **Neighborhood Updates:**
 - 4/4/19 – Member Mixer & Terrarium Workshop at Christy Webber Farm and Garden from 6-8pm
 - 4/17/19 – Community Leaders Summit at Chicago Truborn from 6pm to 8pm
 - 4/19/19 – 4/22/19 – Office closed for Easter Holiday
 - 4/23/19 – TBD Mural Ribbon Cutting with after party
 - 4/25/19 – Canine Crews Ribbon Cutting from 7pm to 9pm
 - 4/26/19 – Burnt City Ribbon Cutting from 5pm to 6pm
 - 4/29/19 – Special SSA Audit Review Meeting at WTCC office from 2pm to 3pm
 - 5/2/19 - SSA Commission Meeting at WTCC from 11am to 12pm
 - 5/3/19 – Catherine Edelman Gallery Grand Opening and Ribbon Cutting from 5pm to 8pm
 - 5/8/19 – WTCC & WPBCC Joint Member Mixer at Fatpour from 6pm to 8pm

- **Old Business:**
- **New Business:** Nora gave an update about the Metal Smith Gallery Crawl, happening May 23rd.
- **Public Forum:**
- **Adjournment**

***Amy Laria moved to adjourn meeting at 12:18 pm. Chris Hunt seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, May 2, 2019